MINUTES OF MEETING

MANLY FERRY & WHARF MONITORING WORKING PARTY

HELD TUESDAY 20 April 2016

NOTE: All minutes subject to confirmation at a Council or Planning and Strategy Committee meeting.

PRESENT:

Councillors

Cllr Hugh Burns (Chair)	Councillor

Other Representatives

Alex Nicholson	Transport for NSW (TfNSW)
Bruce McKessar	Manly Fast Ferries (MFF)
Chris Coore	Wharf Lessee Representative
Justine Smith	Hello Manly
Tom Haynes	Manly Chamber of Commerce

Staff

Paul Christmas	Planning and Strategy Co-ordinator

TO THE MAYOR AND COUNCILLORS OF THE COUNCIL

The **Manly Ferry & Wharf Monitoring Working Party** met to consider the matters referred to it and now provides the following advice to Council.

OPEN	The meeting commenced at 4.00pm.	
ITEM 1	**APOLOGIES AND LEAVE OF ABSENCE** Apologies were received from Cllr Jean Hay; Cllr Cathy Griffin; Ray Windle (Habour City Ferries). Roland Reid and Aaron Gaida (RMS and CI Australia). It was noted that quorum is present.	**ACTION**
ITEM 2	**DECLARATION OF INTEREST** None Declared.	
ITEM 3	**CONFIRMATION OF MINUTES FROM PREVIOUS MEETING** The minutes of the Committee meeting held on February 2016 were discussed and confirmed subject to the minor edits agreed at the meeting. Moved: Bruce McKessar; seconded: Clr Burns.	Secretariat Note: Minutes Revised as agreed

ITEM 4 ITEMS FOR UPDATE AND DISCUSSION

The staff report to the meeting 'Items for update and discussion' was distributed to all members and items dealt with in the order in which they appeared in the report as follows.

Master Plan for the Manly Wharf Precinct: Staff briefed the meeting on correspondence to relevant NSW Ministers (also to NSW Agencies & TMG Developments) supporting a Master Plan. Receipt of correspondence was confirmed and copies of correspondence circulated to members.

Staff to further report in relation to advice in reply.

Delineation of Lessee Areas**:** Staff advised that both Councils' Regulatory Services Branch and Administrative Services have been briefed in relation to concerns regards any encroachments by Bavarian Café and this matter is currently under investigation. The Lessee Representative also advised that the Restaurant had been contacted in this matter and that he further intends to meet with Council's General Manager to discuss.

Lessee Representative to update.

General maintenance**:** The Chamber of Commerce identified that gaps in TfNSW signage are been used for inappropriate disposal of litter and TFNSW confirmed that holes in the sign structure are being blocked to inhibit the littering.
Hello Manly raised concern that delivery trucks in the forecourt areas continue to impede access and amenity. The Lessee Representative explained that the Goods lift from the basement loading dock is currently out of order requiring use of the forecourt untill the repair is complete within the next 3-5 days.
The Chair raised concern with the dilapidated appearance of the street-side awning of the Wharf buildings.
Action 4.1: The Lessee Representative to review the need for repainting of awnings.

Lessee Representative to update.

Wayfinding: The TfNSW Representative updated the meeting on progress made including the commencement of TfNSW Wayfinding Team project for wayfinding improvements including further discussion with the Operators and Hello Manly. While it was noted that Ferry signage was updated a year ago, the current project will review signage for Bus services and Bus Ferry connections and wayfinding improvements in the context of the wider Manly precinct.

TfNSW Representative to update

General Access**:** Anecdotal evidence of access conflicts for pedestrians in the primary Wharf access corridors was discussed and its inclusion as an issue in future Master Planning agreed. Pre-emptive investigation / pedestrian modelling was discussed.
Action 4.2: That the General Manager be requested to liaise with RMS and Ferry Operators for the collection of survey data of peak pedestrian loadings and consider undertaking observational/ photo Survey of the precinct.

Staff to liaise with RMS and Ferry Operators

Historically the Chair noted incremental expansion of leased areas and increased pedestrian congestion accessing the Ferry Wharf. The Wharf Lessee noted that redevelopments in 1992 by the previous owner involved substantial capital expenditure of some $40 million and based on committed income streams and contractual arrangements, he advised that there could be no retreat from leased areas.

***WC facilities*:** The historic provision of WC facilities was discussed which suggested some decline in the number of WCs.
Action 4.3: The Wharf Lessee to investigate floor plans prior to the development of the David Jones Food Hall in relation to provision of WCs at that time.

Following general discussion on existing WC facilities within the Manly Wharf precinct, the Working Party concluded that in the immediate term, access to other WCs in the vicinity of the Manly Wharf precinct could be improved.
Action 4.4: That the General Manager be requested to investigate distances to and from the Wharf precinct to other WCs within 10 minutes' walk and to liaise with the Lessee Representative and TfNSW to enhance directional signage to these alternate WC facilities including WC locations on Precinct Maps.

Lessee Representative

***Bike Parking*:** The TfNSW Representative briefed the Group on opportunities to progress improvements in bike storage in the precinct referring to the TfNSW Bike Planning Team and funding details from RMS for approved projects.
Action 4.5: That contact and funding details from the TfNSW Representative be forwarded to Councils' Sustainable Transport Committee with a view to improving bike storage for Manly Wharf.

Staff to consult with Councils' Sustainable Transport Committee Representative.

Waste Management: The Lessee Representative briefed on his meeting with Councils' Waste Manager and contact with McDonalds Operational Manager. The availability and use of bins in relation to McDonalds is to be monitored. In discussions with Council the need for more bins in visible and practical locations of an appropriate size was raised. It was noted that while smaller bins may be preferable for aesthetic reasons, the need for more frequent empting is a management issue of Council.

Staff to report to Councils' Waste Manager

***Emergency Safety*:** The Lessee Representative briefed on his electrician's recent inspection confirming that while lighting meets code, more lighting in the transit way is being investigated and lights are being added to the emergency circuit to ensure safe and secure levels of lighting in the event of a blackout. As an explanation it was noted that during the recent blackout the wharf complex alternator system did come into operation, but there were currently no lights connected to emergency circuits within the transit way (shops part of the original wharf).

***Ferry Timetabling*:** The issue of a 4 boat timetable to be run on certain peak days was noted (see MF&WMWP 17/11/15 Action 5.8) and to be followed up by the Chair.
Action: The Chair to obtain informal/ preliminary advice from HCF on the feasibility of a 4 boat timetable and also engaging with MFF in relation to potential capacity and boat availability.

GENERAL BUSINESS

ITEM 5

A proposed countdown display for pedestrian street crossing was discussed. The Chair advised this is not an RMS program option.

Chair

The status of the sea shell sculpture in the Manly Wharf Forecourt was requested. The Chair advised of maintenance issues and

perished water pipes that are difficult to access concluding reinstatement as a water feature appears problematic.	
In further discussion on WC provisions in the precinct, consideration was given to the provision of portable toilets at peak times. **Action 5.1**: That the General Manager be requested to investigate the feasibility of providing portable toilets at peak times in a location generally north west of the forecourt towards West Esplanade.	Staff Secretariat
DATE OF NEXT MEETING (PENDING NOTICE OF MEETING) **Date: 15th June 2016** **Time: 4:00pm** **Venue: The Council Chambers, Town Hall** Meeting closed at 5:15pm	